

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, September 15, 2014

- I. The Phillips Board of Education meeting was called to order by President Baratka at 6:00 pm in the 6-12 Learning Center. The pledge of allegiance was recited.
- II. Present: Baratka, Distin, Krog, Rodewald, Pesko, Marlenga, Rose, and Willett. Absent: Adolph. Administration present: Morgan, Theder, Hoogland, Scholz and Lemke. Others: Staff, and community.
- III. President Baratka stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The BEE.
- IV. Public Participation - Joe Perkins, Bev Brayton
Joe Perkins spoke on behalf of the Northwoods Players. He stated Northwoods Players is a non-profit organization that has been in operation for the past 35 years and has invested a lot of money in the district. They have purchased equipment, curtains, lighting and sound system in the high school auditorium, and have spent \$9,500 on headsets for all actors to use. He asked the board to please consider the good working relationship between Northwoods Players and the school district when establishing the charges for facilities use.

Bev Brayton spoke on behalf of the Czeck/Slovak Festival Committee. The Czeck/Slovak Festival Committee is also a non-profit organization that has used the school district facilities for many years. They have always paid custodial fees when billed and replaced any equipment damaged during the event. All proceeds from the event are used to purchase food and supplies for the next year's festival. This is a large festival which utilizes the kitchen, commons, auditorium, gym, classrooms, and library. She is concerned the festival will fold because the charges will be too expensive. This festival is good for the community and are area business.

- V. Administrative and Committee Reports
 - A. Principal Report – PhMS/PHS - Tessa Otto, student liaison. Colin Hoogland was absent.
 1. Tessa stated the students are concerned that high school counselors are too busy or unavailable to talk to students. There are times that students really need to talk to someone and would like to see changes made so someone is always available for them.
 2. Tessa thanked the Board for allow students to participate in the student assistantship program. The program allows students to work in career areas of interest to them. Tessa is currently working at WCQM radio two days a week. Tessa is broadcasting three to five minutes and can run ads for the school during that time. If the district has an announcement they would like broadcast, please contact Tessa.
 - B. Principal Report – PES - Dave Scholz
 1. All position for the After School Program, funded by the 21 Century Grant, have been filled. Terry Woldt will be the lead teacher, Mary Rohde is the ASP teacher, Tyler Ring is the physical education teacher, and Eric Knudson is the teacher aide. The program will start on Monday, September 22 and so far we have 32 students enrolled in the program.
 2. Friday is an early release day. Fifteen teachers and Dave Scholz will be going to Chicago to attend the Daily Five and Daily Cafe Conference. The Daily Five Program is structured literacy time so students develop lifelong habits of reading, writing, and

working independently. The Daily Cafe is the assessment portion of the program. The Title II Grant will be funding the costs associated with the conference.

3. The elementary school, in conjunction with Phillips Ford and Ford Motor Company, is proud to announce they will be hosting a Drive 4UR Community fundraiser on Saturday, September 27, 2014 from 9:00 - 3:00. To participate, sign up to take a short test drive in a new Ford vehicle and raise \$20 for the upper playground equipment at the elementary school.
 4. The elementary school hosted a student orientation day. Many families participated in the event and it was a big hit. Mary Krog stated at least five to six families were very appreciative of the student orientation day to help their children familiarize themselves with the school.
- C. Pupil Services Report – Vicki Lemke
1. Rebecca Macholl has been working hard setting up the system for 9th grade testing. They had some problems loading students into the system but those issues have been resolved.
- D. Superintendent Report - Rick Morgan
1. Superintendent Morgan discussed the new Calvert Virtual School. We currently have two students enrolled. He will be meeting with those families soon. The goal is to target and recruit our resident homeschool and virtual school students. If we can slowly grow the school to 12-13 students, it could pay for a full-time teacher. Baratka asked if it was only available to resident students? Superintendent Morgan stated that yes it was only available to resident students and we would like to take care of our residents first. Willett asked if open enrollment students would be allowed in the future? Superintendent Morgan stated he is not in favor of that at this point. This is a decision that the Board will have to make in the future. We currently have approximately 28 open enrolled virtual students. Krog asked if we would utilize the program for at-risk students? Superintendent Morgan stated that we would not recommend that. The program is designed for students that work well independently and don't have attendance issues. Superintendent Morgan is the Director of the Virtual School.
 2. The 3rd Friday count will be held on Friday, September 19. Marlenga asked if having an early release on the 3rd Friday count would hurt our enrollment numbers? Superintendent Morgan stated that it will not because state statute allows us to count absent students on that day if they were in attendance a day before and a day after the count date.
 3. Superintendent Morgan stated the Board gave him the authority to enter into contract negotiations with Erik Olson. Superintendent Morgan negotiated additional compensation in the amount of \$2,500 per year for the next three years along with additional duties. Those duties include implementing outward bound education and submitting ideas of expanding the current curriculum to Superintendent Morgan. Superintendent Morgan stated this compensation model will stay with him throughout his years of service with the district, it was a very prudent decision by the Board, and he is excited for the compensation model to change for the better.
- E. Policy Committee – Rodewald
1. Rodewald stated the Policy Committee met on September 10, 2014. The committee reviewed the Student Possession of Weapons/Facsimile policy, Facilities Use policies, and Student Activities Account policy. The committee discussed facilities charges, proper food handling courses, and pre and post kitchen inspections. The committee also discussed changes to the current student activity account policy as requested by the district auditors.

- VI. Items for Discussion and Possible Action
- A. Ameresco Project Update – Superintendent Morgan
Representatives from Ameresco were not in attendance. Superintendent Morgan stated the roof section over the high school gymnasium should be complete by Wednesday. Northstar Environmental has performed air quality tests in the areas being worked on and all test have come back below the minimum threshold. The lighting project is under contract by Vanert. The building automation controls should be complete by mid-October. The District will contract directly with Wisconsin Mechanical for the boiler project to reduce costs. Overall the district has saved \$106,872 from the cost of roofing materials.
- B. District Grant Writer – Rick Morgan/Dale Houdek
Superintendent Morgan stated the Board needs to make a decision on hiring a grant writer. Discussion followed: Baratka asked how many grants per year would be written? Willett mentioned the District should try it for a year and see how it goes. Houdek stated most of the research is completed in the first year so the base fee could be reduced depending on research being done. Krog asked how do you decide which grants to write? The decision of which grant to write would be made by Superintendent Morgan and Houdek. Pesko asked if the District would issue an exclusive contract? Superintendent Morgan stated it would not be an exclusive contract. Houdek could contract with other school districts and any of our staff members could write a grant. Willett stated he would like to see the grant writer position expanded into other areas of expertise such as; stewardship, transportation, staging areas, etc.). Houdek stated he has had some experience in those areas.
Motion (Pesko/Willett) to negotiate a contract with Dale Houdek for district grant writing services.
- VII. Motion (Willett/Pesko) to approve following consent items. Motion carried 8-0.
- A. Approve minutes from August 18, 2014 regular.
- B. Approval of bills from August 2014 (#337159-337393 and wires) for \$631,183.73.
- C. Approved personnel report:
1. Hiring of Terry Woldt ASP Coordinator teacher (16 hours per week).
 2. Hiring of Mark Burkart PHS Custodian I (2nd Shift)
 3. Hiring of Mike Morrow, Bus Driver
 4. Hiring of Mary Rhode, Intervention Teacher & ASP teacher
 5. Hiring of Eric Knudson, Special Ed Para & ASP para (30.25 hrs. per week)
- VIII. The next regular board meeting will be held on October 20, 2014 at 6:00 pm. Items for next meeting include planned meeting items as well as action on Use of Facilities policies, include student liaison report on agenda, student activity account fund, and employee handbook review.
- IX. Motion to convene into executive session at the conclusion of the open session pursuant to 19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss administrative contract language.
- X. The Board may reconvene into open session pursuant to 19.85(2), Wisc. Stats., if necessary, to act on motions made during the executive session.
- XI. Motion (Willett/Krog) to move to executive session as announced. Motion carried 8-0 with a roll call vote. Open session adjourned at 7:55 pm.

XII. Motion (Willet/Krog) to adjourn meeting. Motion carried 8-0. Adjourned at 8:15 p.m.

Respectfully submitted,

Wendy Rodewald, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

The Bee
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
September 15, 2014
6:00 PM

Wendy Rodewald, Clerk
Board of Education